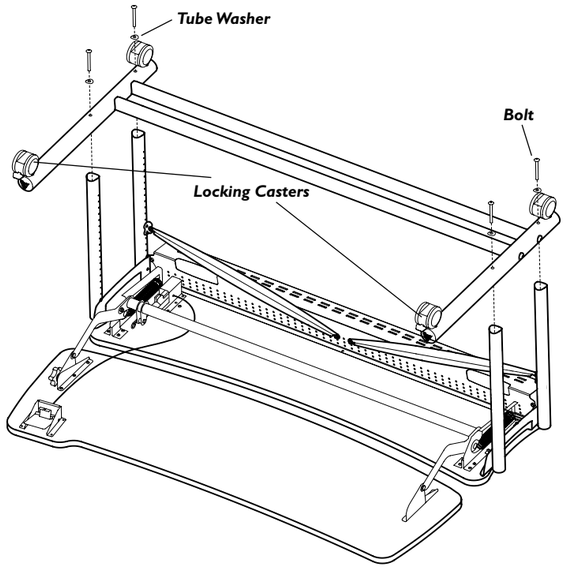
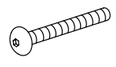
## Step 15

Align the Base Assembly on the Vertical Tubes as shown.

Secure the Base Assembly by inserting a Bolt through a Tube Washer. Then insert the Bolt through the Base Tube and carefully thread it into the Vertical Tubes.

Repeat for the remaining three Bolts and tighten all Bolts.



(5/16-18 X 3.5") Bolt
325-5194-00

Tube Washer
225-2050-00 or 225-3522-00

## Step 16

Insert the four 1.5" Small End Caps into the Vertical Legs.

***Congratulations!*** Your assembly is complete.

Please return the enclosed Registration Card to receive our product updates, new catalogs, and sale flyers.

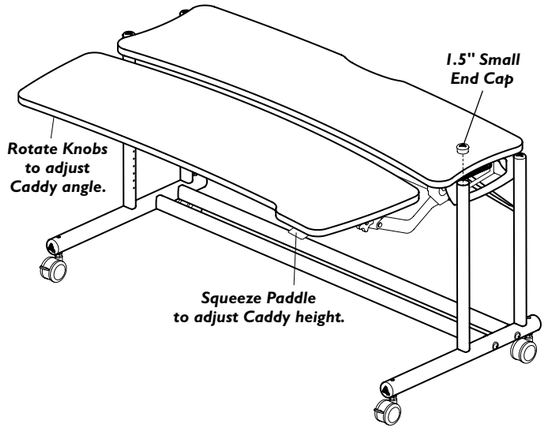
**Thank you for choosing Anthro!**

*Adjust the Caddy Shelf height by:*

1. Squeezing and holding the Paddle.
2. Reposition the Caddy to the desired location.
3. Release the Paddle.

*Adjust the Caddy Shelf angle by:*

1. Rotating the Knobs counterclockwise.
2. Reposition the Caddy to the desired angle.
3. Rotate the Knobs clockwise.




**Questions?**

300-5197-00

**1-800-325-3841**

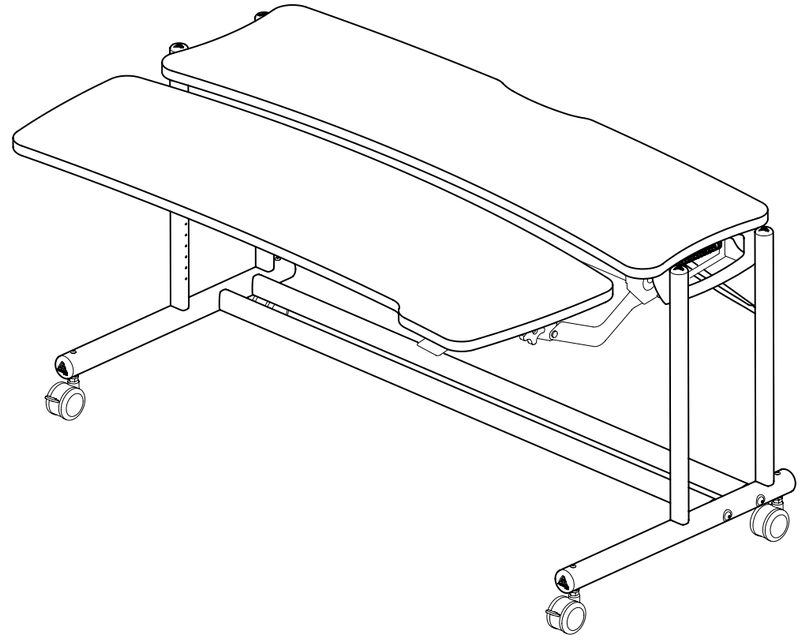
# 60" Adjusta Unit
# Assembly Instructions

***Hello! Thank you for choosing Anthro.***

Before beginning assembly of your 60" Adjusta Unit, take a moment to review the parts listed on the next page to verify that your shipment is complete. Please review the assembly instructions of all Anthro products you purchased and are planning to include in this installation, prior to beginning this assembly.

To make the assembly of your Adjusta Unit even easier, we have included all of the required tools. The handy Hex Driver Bit can be used in your electric drill in place of the Hex Driver.

Hex Driver 5/32" ..... *375-5000-00*
Hex Driver Bit 5/32" ..... *375-5003-00*
Hex Key 5/32" ..... *375-5016-00*
Hex Key 3/16" ..... *375-5028-00*
3-Way Wrench ..... *225-5196-03*
8 oz. Rubber Mallet ..... *375-5022-00*



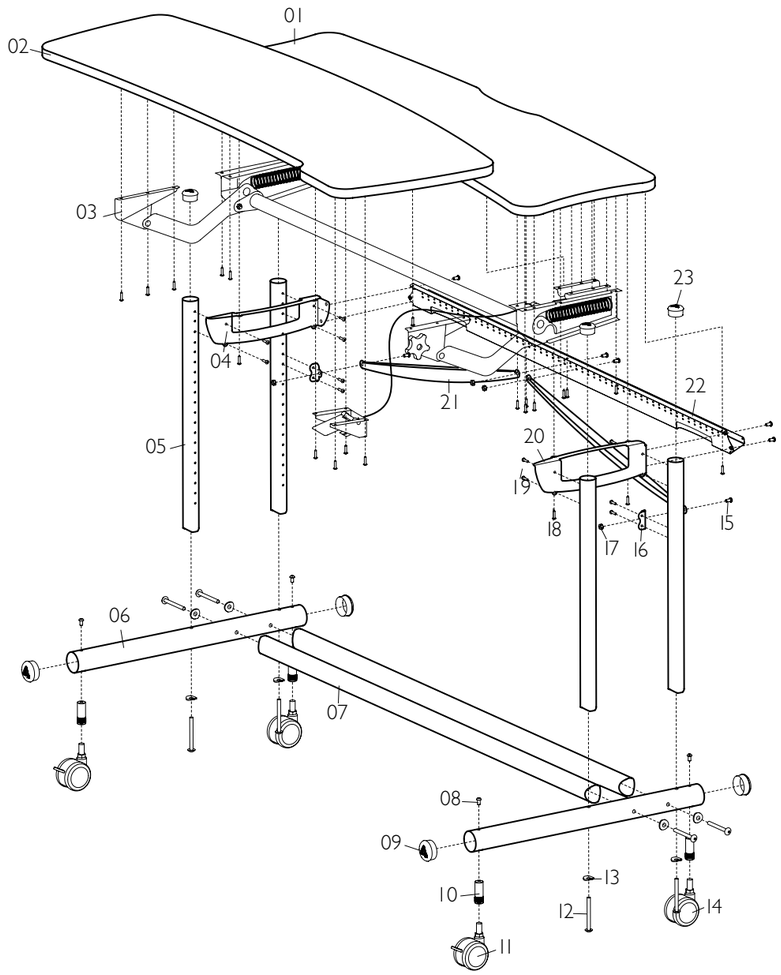
Anthro Corporation Technology Furniture® 10450 SW Manhasset Drive Tualatin, Oregon 97062 anthro.com

1-800-325-3841

***SAVE THESE INSTRUCTIONS!***

Rev. C January 2006

## Component list for part #' FAJ60zz/xx3




*NOTE: Detailed views of all Hardware are provided with each Assembly Step.*

| | | | |
|---|---|---|---|
| 01– 60" Wide Fixed Worksurface | *Qty. 1* | *100-6457-00* |
| 02– 60" Wide Caddy Worksurface | *Qty. 1* | *100-6461-00* |
| 03– 60" Wide Adjusta Mechanism | *Qty. 1* | *225-5548-00* |
| *(The Adjusta Mechanism is packaged separately & requires assembly)* | | |
| 04– Small Support Bracket X | *Qty. 1* | *225-2014-00* |
| 05– 24.875" Adjusta Vertical Legs | *Qty. 4* | *125-5230-00* |
| 06– Adjusta Base Tubes | *Qty. 2* | *125-5276-00* |
| 07– Cross Tubes | *Qty. 2* | *125-5221-00* |
| 08– Insert Screws | *Qty. 4* | *325-5052-00* |
| 09– 2.0" Large End Caps | *Qty. 4* | *175-5157-00* |
| 10– Caster Inserts | *Qty. 4* | *525-5032-00* |
| 11– 3" Locking Casters | *Qty. 2* | *150-5053-00* |
| 12– 5/16-18 Bolts | *Qty. 8* | *325-5194-00* |
| 13– Tube Washers | *Qty. 8* | *225-2050-00 or 225-3522-00* |
| 14– 3" Non-Locking Casters | *Qty. 2* | *150-5052-00* |
| 15– 1/4-20 Button Head Screws | *Qty. 8* | *325-5003-00* |
| 16– Cross Ends | *Qty. 2* | *225-5334-00* |
| 17– 1/4-20 Keps Nuts | *Qty. 4* | *325-5130-03* |
| 18– 3/4" Wood Screws | *Qty. 42* | *325-5106-00* |
| 19– Support Screws | *Qty. 12* | *325-5010-00* |
| 20– Small Support Bracket Y | *Qty. 1* | *225-2015-00* |
| 21– 60" Wide Buttress | *Qty. 2* | *225-5549-00* |
| 22– 60" Wide Back Trough | *Qty. 1* | *225-2293-00* |
| 23– 1.5" Small Caps | *Qty. 4* | *175-5156-00* |

***All Fastener quantities listed here are the minimum needed for your Adjusta Unit assembly. There may be a few extra Fasteners included, which are not counted in the Parts List.***



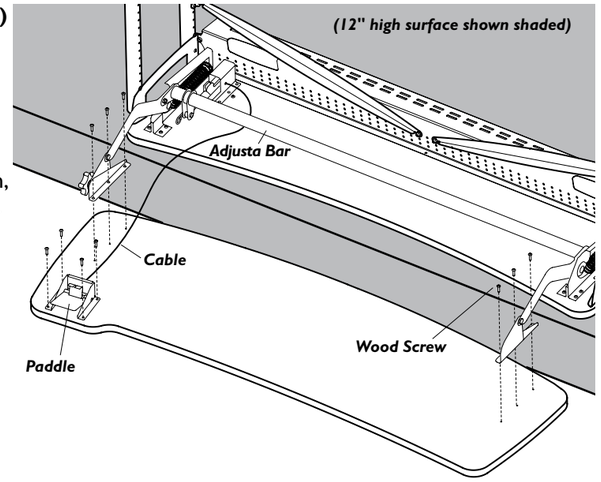
## Step 12 (requires Worksurface to be 12" from floor)

Rotate the Caddy Worksurface so the predrilled holes face upward.

Slide the Caddy under the Mechanism and align the three holes located on each end of the Caddy and Mechanism.

Secure the Caddy using a total of six Wood Screws. Then, secure the Paddle to the Caddy using four Wood Screws.

*NOTE: Make certain the Cable for the Paddle is positioned underneath the Adjusta Bar.*



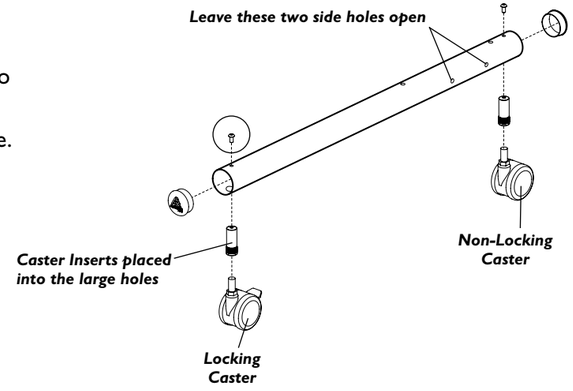
3/4" Wood Screw
325-5106-00

## Step 13

Install two Caster Inserts into each Base Tube and secure with one Insert Screw per Insert.

Insert one Locking and one Non-Locking Caster into each Insert of a Base Tube as shown.

Insert two End Caps into the ends of each Base Tube.

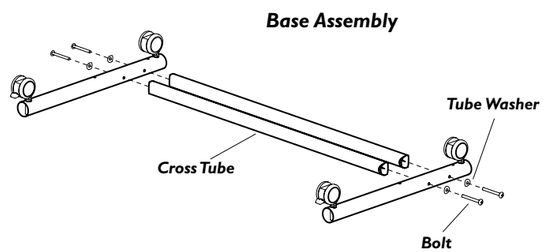


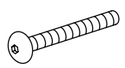
Insert Screw
*(with pink threads)*
325-5052-00

## Step 14

Attach a Cross Tube to a Base Tube by inserting a Bolt through a Tube Washer, then insert the Bolt through the Base Tube and carefully thread into the Cross Tube.

Repeat this procedure for other Cross Tube. Then tighten all Bolts.



(5/16-18 X 3.5") Bolt
325-5194-00

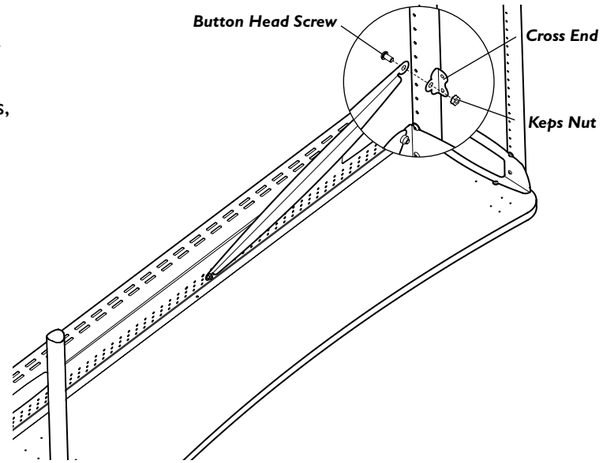
Tube Washer
225-2050-00 or 225-3522-00

## Step 9

Position a Cross End on the opposite end of the Buttress installed during Step 8.

Insert a Button Head Screw from the rear of the Buttress, through the Cross End and capture on the opposite side using a Keps Nut.

*NOTE: Just hand tighten the Keps Nut for now.*



(1/4-20 X .50") Button Head Screw
325-5003-00

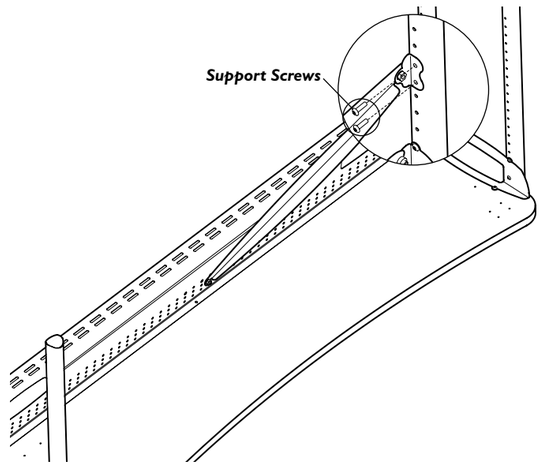
(1/4-20) Keps Nut
325-5130-03

## Step 10 (requires the 3-Way Wrench)

Rotate the Buttress and Cross End upward to align the holes on the Cross End with two corresponding holes on a Vertical Leg.

Secure the Cross End to the Leg using two Support Screws.

*Repeat Steps 8, 9 & 10 for the remaining Buttress and Cross End on the opposite side. Then, tighten all Screws & Keps Nuts.*



Support Screw
325-5010-00

## Step 11 (requires Worksurface to be 12" from floor)

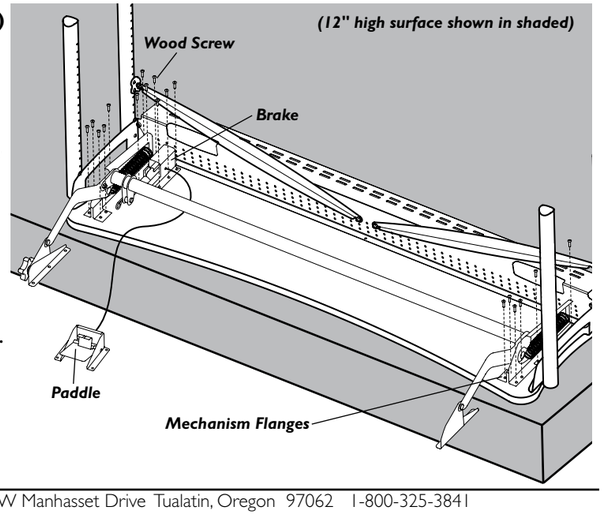
Place the Mechanism onto the Worksurface Assembly.

Align the Mechanism Flanges with the predrilled holes on the Worksurface underside.

Secure the Mechanism to the Worksurface using a total of twelve Wood Screws.

Align the six holes of the Brake Assembly with those on the Worksurface. It may be necessary to depress the Paddle while manipulating the Brake over the predrilled Worksurface holes.

Secure the Brake Assembly using a total of six Wood Screws.



3/4" Wood Screw
325-5106-00



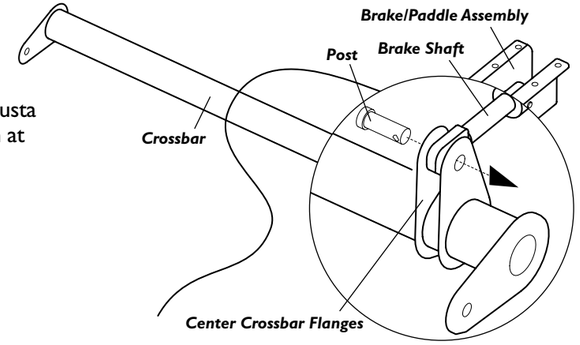
## Step 1a

Your Adjusta Mechanism comes un-assembled and is boxed separately inside the Adjusta Unit package.

Begin to assemble the Mechanism by first locating the Adjusta Crossbar and Brake/Paddle Assembly, position it as shown at right. Depress the Paddle once to free the Brake Shaft.

Place the Brake Shaft between the two center Crossbar Flanges. Insert the Post through both center Crossbar Flanges and Brake Shaft.

Post
*(included with 225-5548-00)*

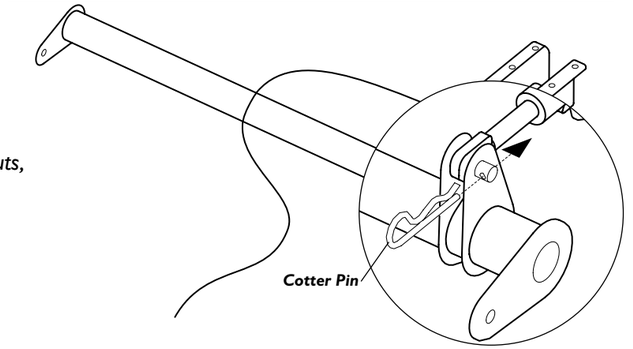



## Step 1b

Install the Cotter Pin through the single opening of the Post to secure into place.

*NOTE: included with Adjusta Mechanism is a small bag of Hardware containing the (1) Post, (1) Cotter Pin, (2) Hex Nuts, (2) Wood Screws, & (2) Cable Mounts.*

Cotter Pin
*(included with 225-5548-00)*

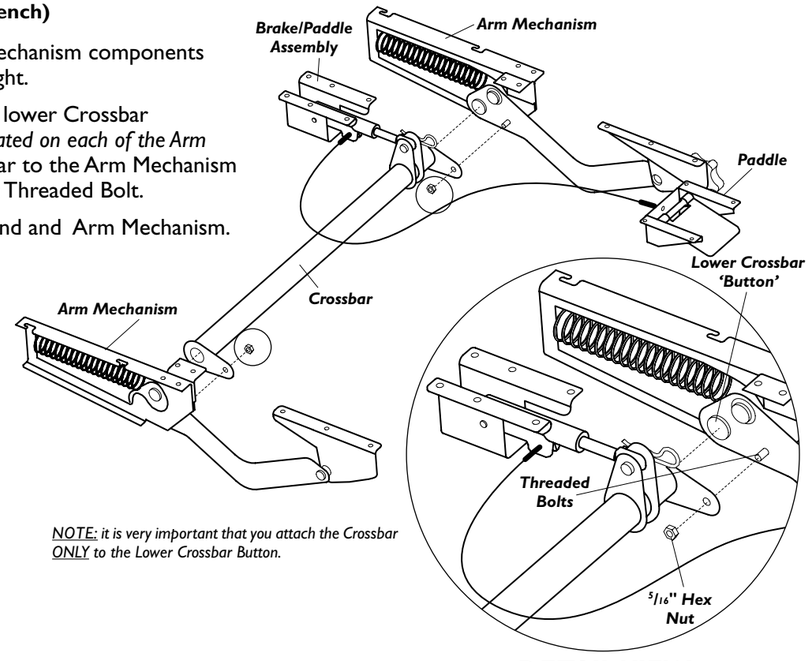



## Step 2 (uses the 3-Way Wrench)

Unpack the remaining Adjusta Mechanism components and arrange them as shown at right.

Place one Crossbar end onto the lower Crossbar "Button" and Threaded Bolt *(located on each of the Arm Mechanisms)*. Secure the Crossbar to the Arm Mechanism using one 5/16" Hex Nut onto the Threaded Bolt.

Repeat for remaining Crossbar end and Arm Mechanism.



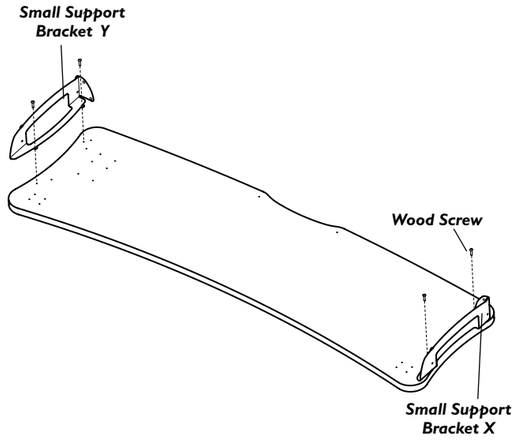

*NOTE: it is very important that you attach the Crossbar ONLY to the Lower Crossbar Button.*

5/16" Hex Nut
*(included with 225-5548-00)*

## Step 3

Place your Fixed Worksurface onto the floor with the predrilled holes facing upward.

Position the Small Support Brackets onto the Fixed Worksurface and align two of the holes on each Support with the predrilled holes on the Worksurface. Loosely secure each Small Support to the Worksurface using two Wood Screws per Support.



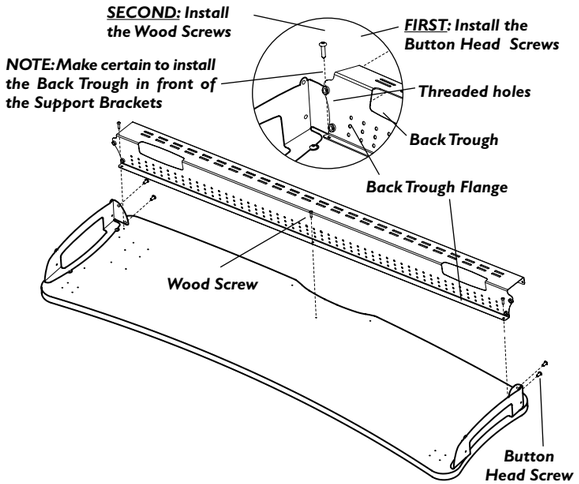
3/4" Wood Screw
325-5106-00

## Step 4

Place the Back Trough onto the Fixed Worksurface, between the installed Support Brackets *(from Step 3)*.

Align the two Threaded holes on each end of the Back Trough with those on both Support Brackets. Carefully, thread one Button Head Screw through the Support Bracket, into the Back Trough. Repeat for remaining three Button Head Screws.

Insert three Wood Screws through the three remaining holes on the Back Trough flange *(which should be aligned with two predrilled holes on the Worksurface)* and tighten into place.


SECOND: Install the Wood Screws
FIRST: Install the Button Head Screws
NOTE: Make certain to install the Back Trough in front of the Support Brackets
Threaded holes
Back Trough
Back Trough Flange
Wood Screw
Button Head Screw

3/4" Wood Screw
325-5106-00

(1/4-20 X .50") Button Head Screw
325-5003-00

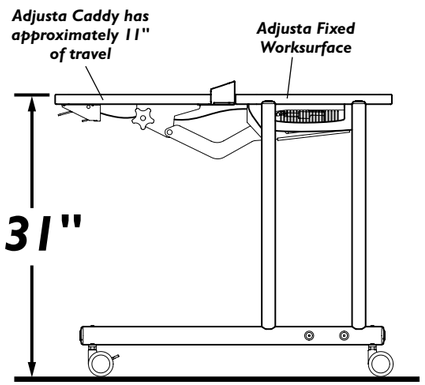
## Step 5

Determine the best height for your Fixed Worksurface. These instructions will place your Fixed Worksurface 31" from the floor using the standard 3" Casters.

For a final Fixed Worksurface height that is lower than 31", adjust one hole down for each inch of variance desired.

Your Adjusta Unit is heavy! A second person will make this assembly procedure much easier.

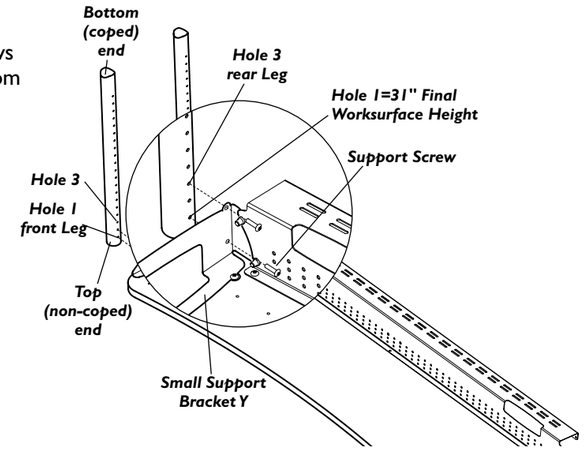
*NOTE: Your Fixed Worksurface location may be changed after your Adjusta Unit has been completely assembled by repeating Steps 6 through 10.*




## Step 6

Attach a rear Vertical Leg by installing two Support Screws through the Small Support Bracket Y into holes 1 & 3 from the top *(non-coped end)*.

Attach a front Vertical Leg to Holes 1 & 3 using the same procedure.

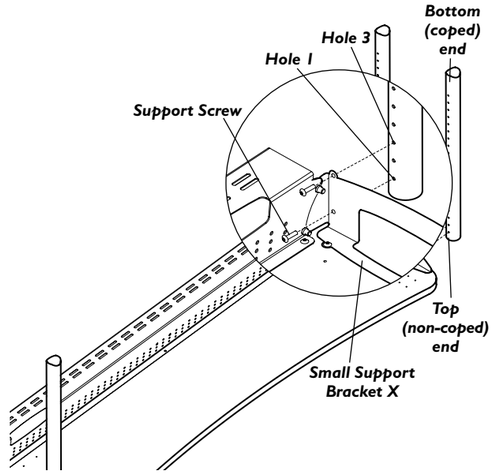


Support Screw
325-5010-00

## Step 7

Attach the remaining Vertical Legs to the Small Support Bracket X using the same procedure used in Step 6.

*NOTE: Make certain to install the Vertical Legs into the same holes used in Step 6.*



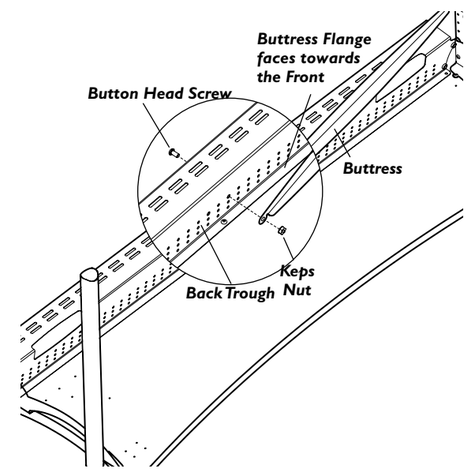
Support Screw
325-5010-00

## Step 8

Position one Buttress against the Back Trough, aligning the holes on both Buttress and Back Trough.

Insert a Button Head Screw from the rear of the Back Trough, and capture on the opposite side using a Keps Nut.

*NOTE: Just hand tighten the Keps Nut for now.*






(1/4-20 X .50") Button Head Screw
325-5003-00

(1/4-20) Keps Nut
325-5130-03